



The steps to your successful application

Welcome!



Digital Communication Awards 2018

To ensure the security of your sensitive data, we have set up a password-protected intranet site. To submit your projects, you need to register. Once you created your account, we will send you an automatically generated email with your password. To activate your account, please follow the instructions in the email. After signing up, you can access the electronic application form and submit your entries online. You can save your application at any time and return to it later to edit it. In the "Checklist for submissions" on the right, you can gain an overview of the intranet.

Login **1**

E-Mail / Username *

Password *

log in

*mandatory field

[Forgot your password?](#)

New here? Register now!

» Create your account now

2

- 1** Here, you log onto the intranet of the Digital Communication Awards.
- 2** If you do not have an account yet, please register here.

Create your submission



Welcome to the Digital Communication Awards 2018

Early Deadline: 01 June 2018 // Late Deadline: 11 June 2018 // Final Deadline: 28 June 2018

To ensure the security of your sensitive data, we have set up a password-protected intranet site. After signing up, you can access the electronic application form and submit your entries online.

You can save your application at any time and edit it later.

To submit your projects, you need a valid account. Once you created it, we will send you an automatically generated email with your password. To activate your account, please follow the instructions in the email.

Please find an overview of the intranet in the "checklist for submissions" on the right.

[+ Create new application](#)

1

No saved applications. [Create new application](#)

2

- 1 You can create your new application here.
- 2 Once you have started, you will see an overview of your saved and sent applications here.

Choose the category



Category & Project Title

I want to submit my project/my campaign in one of the following categories *

Please choose your category ▼

Name of the Campaign/the Project * ⓘ

save & continue →

* mandatory field

Choose a category for your project or campaign. You find more information on the categories on our website.

You can enter a project or campaign in different categories. Once you finish the application in one category, you can easily copy it and save it in another category and edit it if you wish. This will save you time.

After each step, you can save the entered information. You can leave and return to your application at any time.

Contact details



Organisation / Client

Please enter the contact details of the organisation. You are logged in as "Sophia Toth-Feher". If you are a member of the organisation and your contact details should be transferred automatically, please click the button below.

Company-type

Organisation / Client ▼

Contact person

Company *

Street

Zipcode

City

Country *

please choose ▼

Phone

Email

Website *

Enter your contact details here.

Please note the distinction between organisation/client and service provider/agency.


If an error occurs, please check if you have filled out all mandatory fields.

Contact details: Overview



Please state all contacts that have been involved in the project.

Involved companies

Quadriga Organisation / Client	<input type="text" value="enter information here"/>	<input type="button" value="delete"/>
 <unnamed company> Service Provider	<input type="text" value="enter information here"/>	<input type="button" value="delete"/>

Add contact person

At least one valid organisation needs to be indicated.

Please note the distinction between organisation (client: company, institution, etc.) and service provider (agency). You may enter more than one organisation or service provider here.

Service providers can only submit with a best case of their client.

Please enter the contact details of the service provider if your project/campaign was created with the help of an agency.

General information



08. Companies » Project

General Information

Please briefly describe the idea and the successes of the project/campaign in 2-3 sentences (max. 400 characters incl. spaces). Please note: The content of this field will be published when your project/campaign is shortlisted. *

Chars: 0/400

Please state the time frame when the project/campaign took place. If the project/campaign is still ongoing, please fill in the second field "ongoing". *

From

To

Budget and approximate working hours of all involved employees. ⓘ

Please state the number and function of the employees who were involved in the project/the campaign. *

[save & continue →](#)

* mandatory field

Enter the basic information about your project or campaign here. You will be able to enter more detailed information on your project or campaign on the following pages.

Adding the budget is not mandatory. But it helps the Jury assess the application.

Project description



Description

You have a total of 2000 characters to describe your project. A character count is shown on the top right of the page.

Please describe the initial situation

Please describe the objectives

Please describe the strategic considerations

Please describe the implementation

Please state how your project/campaign objectives correlate with your results. Please give quantitative and qualitative results to justify the effectiveness and success of your campaign. Please also state the way of measuring your results.

save & continue →

Please focus on the most important points in this detailed description.

You have 2,000 characters (including spaces) at your disposal. Please describe the following:

- Initial situation
- Objectives
- Strategy
- Implementation
- Results

Upload a cover picture



Cover Picture

Please add a cover picture to visualise your project.

Minimum dimensions: 1920x1080px.

Please note: The content of this field will be used to represent your project online and during the gala ceremony when your project/campaign is shortlisted.

Following filetypes are allowed: **.jpg** **.png** **.gif**

Maximum filesize: 1MB.

Keine ausgewählt

Please provide a title for your picture (only on upload)

Please upload a meaningful picture, which will be used as your cover picture. It should represent your project or campaign. It could be the logo of the project or organisation or any other picture representing your project or campaign.

Please note that the picture will also be published.

Max. file size: 1 MB

Minimum dimensions: 1920x1080px

Supporting materials



Material

To support your application you can upload additional material. You are limited to three items of supporting material, so please choose carefully in order.

To illustrate the essential aspects of your submission. You can upload varieties of material, including planning documents, press releases, pictures, power point presentations (max. 10 slides), films (not exceeding three minutes), online material (screenshots, programs, etc.). Please provide each material with an appropriate title when uploading.

You have no uploaded material.

Keine ausgewählt

Filetitle

For texts: **.pdf** (please convert doc-files to pdf-files)

For images: **.jpg** **.gif** **.png**

For videos: **.mov** **.flv** **.avi** **.mpg** (in high quality until a maximum of 50 MB or as link where the video can be found)

For presentations: **.pdf** **.ppt** (Please convert ppt-files to pdf-files)

Here, you can add three significant and supporting materials, e. g. pictures, movies, key figures, press releases, clippings or documents.

You can also upload a link to a website, which does count as one material.

Please pay attention to the formats and file sizes that can be used. A web link should be provided for movies larger than 50 MB.

Weblinks



Web links

Link remove link

Comment

[+ add another link](#)

[save & continue →](#)

You also have the possibility to add weblinks or your social media channels (e.g. Facebook, Twitter, Youtube etc.).

Please do not add more than three links.

Entry review



Use the entry overview to have a final look at your project and edit the sections if necessary.

Entry review

Congratulations. You have almost completed your application. Here you can review your entry and make amendments if necessary.

If you want to enter this application in an additional category, please click the button "finish & choose another category". If you want to finalise the submission and payment process for your completed application immediately, please click the "finish & pay" button.

Please note that your application needs to be paid to successfully enter the competition.

submit & pay

save & enter in additional category

save & back to overview

Category & Project Title

Title Project
Category 08. Companies

Contact details

Company Quadriga
Contact person *no input*
Phone *no input*
Email alba.zschiesche@digital-awards.eu
Website http://www.quadriga.eu
Address Werderscher Markt 13
10117
Berlin
Country Germany

Submitting your project



Payment Overview

Please note that only paid applications will be considered for the Digital Communication Awards 2018. To pay your applications please check the box and follow the instructions.

Completed applications	last edit
<input checked="" type="checkbox"/> Project 08. Companies <input type="checkbox"/> Application Check for this entry (29€ processing fee) ¹	20.03.18, 12:46

[pay checked applications](#)

¹ We offer to check your application from a technical standpoint. Do all links work? Can the attachments be opened properly?

Are the forms filled out correctly?

Please note that we do not check the content of your application. You are responsible for the content of the application as well as the selection of the category. The check does not guarantee a nomination nor a win.

By going through the online shop and initiating an invoice or entering your credit card details, you are taking part in the #DCA2018.

Please note the terms and conditions of the Awards.

Until midnight on 01 June 2018, the first application costs 290 Euro plus VAT and each additional application costs 190 Euro plus VAT. Exempt are applications for categories in the sector "Accomplishment of the Year". Every application in this category - no matter if it's the first or additional application - costs 390 Euro. During the Late Deadline between 02 June and 11 June, every application comes with a late fee of 90 Euro. During the Final Deadline between 12 June and 28 June, every application comes with a final fee of 140 Euro.

You will automatically receive an invoice when successfully entering your submission.

Contact



Alba Zschiesche

Award Manager
Digital Communication Award



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alba.zschiesche@quadriga.eu

If you have any questions, please do not hesitate to contact Alba. She will be happy to assist you. More information can be found under Application on our website.

We are looking forward to receiving your applications.

